

VENDOR'S CHECKLIST

- **Startup Guide**

["Mobile Food Establishments: How Do I Start One?" \(PDF\)](#)

- **Food Establishment Permit Applications**

- [OAHU Food Establishment Permit Application](#)
- [HILO Food Establishment Permit Application](#)
- [KONA Food Establishment Permit Application](#)
- [MAUI/MOLOKAI Food Establishment Permit Application](#)
- [KAUAI Food Establishment Permit Application](#)

- **Support Kitchen Use Agreement**

Form: <https://health.hawaii.gov/san/files/2019/09/support-kitchen-use-form-10.2019.pdf>

- **Food Safety Certification**

Certification Providers: [ServSafe](#) [Premier Food Safety](#)

COUNTY SPECIFIC APPLICATIONS & CONTRACTS

- **O'ahu (City & County of Honolulu)**

- **Peddler's License** required for operations on public streets.
- **Contact:**
 - Food Safety Branch (O'ahu): (808) 586-8000
 - Peddler's Licenses: Honolulu Business Licensing Division – (808) 768-9700.
 - General Excise Tax License: [Hawaii Dept. of Taxation](#)

- **Hawaii (Big Island)**

- **Mobile Food Truck Vending Permit** (PDF) available through County of Hawaii
- **Contact:** Big Island Food Safety Branch – Kona (808) 322-1507; Hilo (808) 933-0917
<https://records.hawaiicounty.gov/WebLink/1/doc/81565/Page1.aspx>

- **MAUI County**

- <https://health.hawaii.gov/san/files/2014/02/MAUI-FOOD-EST-APPLICATION-02-14.pdf>
- **Contact:** Food Safety Branch – Maui (808) 984-8230

- **KAUA'I COUNTY**

- [Kaua'i Food Establishment Permit Application \(PDF\)](#)
- **Contact:** Kaua'i Sanitation Branch – (808) 241-3323

- **HAWAI'I COUNTY (Hilo/Kona)**

- [Kona & Hilo Food Establishment Applications \(PDF\)](#)
- **Contact:** Hilo (808) 933-0917; Kona (808) 322-1507.

4. Additional Requirements & Considerations

- **Business Registration:** EIN, state **General Excise Tax (GET) license**, and local business license (varies by county) flipprogram.com.
- **Vehicle Licensing:** Proper registration, driver's license, insurance — CDL may be required depending on vehicle size .
- **Fire & Zoning Permits:** Obtain local county approvals for cooking equipment, fire safety, and on-site parking.
- **Liability Insurance:** Often required by county or for event participation.
- **Renewal & Ongoing Compliance:** Annual renewal via DOH and local county; updated support kitchen agreements; periodic inspections.

CONTACT INFORMATION

AGENCY	ROLE	CONTACT
HI Dept. of Health Food Safety Branch	Mobile FE and Plan Reviews	Oahu: (808) 586-8000 • Toll-free: 808-586-4400
City & County of Honolulu – Business Licensing	Peddler's and street permits	(808) 768-9700
Big Island Food Safety Branch	Hilo/Kona mobile FE permits	Hilo: 808-933-0917 • Kona: 808-322-1507
Maui Food Safety Branch	Maui/Molokai mobile FE permits	(808) 984-8230
Kaua'i Sanitation Branch	Kaua'i mobile FE permits	(808) 241-3323
HI Dept. of Taxation	General Excise & Tax IDs	hawaii.gov/tax
IRS	EIN	irs.gov